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2 JUN 1967

MEMORANDUM FOR: Deputy Director/IOS

SUBJECT : Functional Statements

1. The Office of Planning, Programming and Budgeting has requested functional statements from the Office of Security for each component down to the Division level. A&TS will submit these statements in connection with the FY-1968 Operating Budget and preliminary office estimates now in the process of preparation. A copy of the functional statements submitted in September 1963 is attached. Included is an up-to-date organizational chart of the Office of Security.

2. It is requested that a review be made of the functional statements in the attachment for accuracy and completeness as it pertains to your Directorate. The 1963 functional statements do not cover the new Special Activities Division and should be written up accordingly. Please return your functional statements to this Division on or before 8 June 1967.

Signed

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Deputy Chief
Executive and Planning Division

Attachments

Distribution:

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